

Summer Associate-Campus Outreach (Summer 2010)

Contact: Brooke Barrett—Director, Grants and Strategic Development

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Hours: 20-40 hours per week time commitment

Compensation: Unpaid, Course credit available with school approval

Application Deadline: May 15, 2010

Description:

UWEWH seeks a Campus Outreach Intern to assist the Community Impact (CI) and Resource Development (RD) divisions. As an intern at UWEWH, you will be exposed to non-profit operations and management, program/policy design and development and grant writing and management through experiential learning working on short-term and long-term projects. This internship will provide you the opportunity to develop many pieces for your professional portfolio. You will be a vital member of UWEWH team by supporting the entire organization and the over 700,000 individuals in our service area through your work.

Key Responsibilities:

- Support UWEWH CI and RD divisions through the development of a campus outreach and volunteer engagement strategy
- Liaison with various post-secondary institutions and student organizations
- Student organizing and engagement research projects to be determined with UWEWH staff
- Provide assistance to Young Professionals United
- Complete various administrative projects as relevant to Community Impact Campus Outreach work

Qualifications:

- Minimum of 2 years in policy, social work, non-profit management or related program
- Excellent organizational, written and oral communications skills
- Passionate and informed about various community organizing techniques and mobilization strategies
- Ability to work independently and be self-motivated
- Ability to commit to 20-40 hours/week for 10 weeks in the summer, possibility to extend will be considered
- Willingness to attend occasional events outside of the regular business hours of 10am – 6 pm Monday-Thursday

Application: To apply, send a cover letter, resume and relevant writing sample in pdf form to bbarrett@uwewh.org with the subject line: “Campus Outreach Summer Associate Applicant”